

Draft  
Town of Burns  
2016 Annual Meeting Minutes

**The annual meeting was called to order at 7:30 pm on Tuesday April 19, 2016** by Chairman Hoth. Town board members were present: Chairman Matt Hoth, Supervisor Steve Nuttleman, Clerk Jane Esser, Supervisor Todd Caulum and Treasurer Elizabeth Schlintz had other commitments.

**Old Business:**

**Minutes:**

The 2015 annual meeting minutes were handed out for review. Motion made by Steve Beezley to approve the 2015 annual meeting minutes, second made by Judy Sommers. Vote by voice 3 in favor, 0 opposed, motion carried.

**Annual Report:**

Copies of the 2015 Financial Report from the Quick Books profit and loss statement along with the reconciliation to the Town's year ending bank balances and the Rockland Cemetery bank balances were handed out for review. Motion made by Steve Beezley to approve the annual financial report for 2015, second made by Debra Seekamp. Vote by voice, 3 in favor, 0 opposed, motion carried.

**New Business:**

Steve Beezley inquired what town revenues were available for the town hall kitchen. The town board noted there was \$15,000 budgeted for the kitchen project. Clerk Esser noted that projects over \$5000 should be legally noticed in the paper. Supervisor Nuttleman noted we need to determine whose project this is, the Towns or the Friends of Burns; the town is the majority fund provider and it is town property so the bids should come through the town. Steve Beezley noted 4 contractors have viewed the project so far and it should cost less than \$10,000; he also explained the basics of the kitchen project layout along the south wall. Judy Sommers mentioned that different flooring has been discussed probably a linoleum type material. Clerk Esser noted the town hall flooring all needs to be replaced. Steve Beezley has a list of specifications and he will work up a legal notice to bring to the May 10<sup>th</sup> town board meeting.

**Adjournment:**

Motion made by Steve Beezley to adjourn the meeting, second made by Judy Sommers. Vote by voice, 3 in favor, 0 against, motion carried. Meeting adjourned at 8:06 pm.

Jane Esser – Clerk

Approved: \_\_\_\_\_