

Town of Burns
April 12, 2016
Town Board Meeting Minutes

1. The meeting was called to order by Chairman Hoth @ 7:30 pm. Roll call: Chairman (Chr.) Hoth, Supervisor (Sup.) Nuttleman, Supervisor (Sup.) Caulum, Treasurer (Tr.) Schlintz and Clerk (Clk.) Esser present. Chr. Hoth noted the meeting was properly posted.
2. Tr. Schlintz presented the Treasurer's Report for March 31, 2016, available account balances are \$260,898.69 and Rockland Cemetery \$16,303.46. Chr. Hoth noted for the record that the March 2016 Treasurer's Report was read. Tr. Schlintz noted there are 3 personal property tax payments outstanding. Letters requesting payment will be sent to these 3 delinquent personal property tax payers.
3. Motion by Chr. Hoth to approve the March 8, 2016 town board meeting minutes as presented. Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried.
4. Monthly bill payments were reviewed. Motion by Chr. Hoth to approve the bills from March 9, 2016 – April 12, 2016, checks #9270– #9311 and the 2 EFT's to First National Bank. Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried.
5. No citizen concerns were presented.
6. Zoning Administrator Bill Larson was not present but had sent an email noting that the smokey DNR fire sign just put up on highway 162 was in violation of the Town of Burns Zoning Ordinance set back requirements and requires a zoning occupancy permit from the Village of Bangor because it is within the extraterritorial zoning area. Clk. Esser will send a letter to the Bangor Burns Fire Department explaining that the sign location is in violation of the Town of Burns Zoning Ordinance and a zoning occupancy permit from the Village of Bangor is required. Chr. Hoth noted he received a call from Gladys Pralle that the line fence shared with Alice Horstman is littered with trash and she would like the town board to look at it.
7. Motion by Chr. Hoth to approve Ordinance No. 04-12-2016 #1 Whereas sec. 70.47 (6m)(c) authorizes the appointment of alternate members to serve on the board of review when standing members are removed from individual cases; Now therefore the Town Board of Burns, La Crosse County does ordain as follows: 1. ADOPTION Pursuant to Section 70.47 (6m)(c) and sec. 70.46(1) of Wis. Statutes the town board hereby provides for the appointment of alternates to serve on the town board of review on the event a standing board member of the board of reviews is removed or unable to serve for any reason. 2. APPOINTMENTS The following electors of the town of Burns are hereby named as alternated in the order indicated to serve as alternate board of review members: Alternate 1: Judy Sommers, Alternate 2: Linda Saley, Alternate 3: William Brewer 3. EFFECTIVE DATE. The appointments made in this ordinance are for the Year 2016 Board of Review proceedings and effective upon posting as provided by law. Passed on the 12th day of April, 2016 By the Town Board of the Town of Burns Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried.
8. Clk. Esser noted the date for open book is April 25th 2016 from 7-9 pm. and Board of Review is May 16th, 2016 from 7-9 pm.
9. Clk. Esser received an email inquiry from Bangor Municipal Utilities (BMU) about placing delinquent utility charges on property tax bills. The Wisconsin Towns Association sent the Wis. statute s.s.66.0809(3) related to placing delinquent utility charges on property tax bills which provides the town board may authorize BMU to send out all statutory notices required to delinquent BMU customers. Motion by Chr. Hoth that Clk. Esser sends BMU a letter stating that BMU will be responsible for all notifications of delinquent utility bills to their customers. Second made by Sup. Caulum. Voice vote, all ayes, motion carried.
10. Tr. Schlintz reported that totaling up each taxpayer's tax bills for them and creating the listing of all the Burns taxes due/taxpayer takes an excessive amount of time and is a cost to the town that is not required. Tr. Schlintz would like to discontinue the above practices but asked for the town board's input before making a final decision. The town board also reviewed the new tax bill format for 2016. Chr. Hoth advised a letter should be sent out explaining the changes with the tax bills next year.
11. The La Crosse County Highway Safety Improvement Meeting in the Town of Burns is scheduled for April 21st at 3:00 PM.

12. Road crew Steve Holzhausen has created a list of roads that need maintenance:
 - Big Creek Rd. - the entire road
 - Garvis Coulee Rd. – from start of the hill to Culpitt Rd. (Steve will measure length)
 - Quall Coulee Rd. – from highway 162 to just past the bridge
 - Kastenschmidt Rd. – the entire length
 - Niedfeldt Rd. – from Jewett Rd. to Culpitt Rd.
 - Fish Rd. – entire length
 - Gaslite Rd. – has 2 big holes that need to be patched with cold mix
 - Crack filling as needed on Herman Coulee Rd., Johnson Coulee Rd., Craig Rd.The sealed road bids will be opened at the June 14, 2016 meeting.
13. The representative from Scott Construction did not recommend doing anything to the Town shop and/or hall parking lots as they are not in real bad condition.
14. Road crew Steve Holzhausen has a list of specifications for a new road side mowing tractor, the town board added a few more items. When Clk. Esser gets the final specification list a notice for bids will be sent to the 3 local equipment dealers: Portland Implement, St. Joseph Equipment and Tractor Central.
15. Road crew Steve Holzhausen has been cleaning up road sides. Chr. Hoth received an accident report for an accident up on highway 162, there was no damage to town property.
16. Sup. Caulum noted he will out of Town and unable to attend the Annual meeting. Clk. Esser has been working on the Form CT and it is not reconciling, there were account additions to Quick Books this year and other adjustments that we need Tostrud and Temp to help manage. Tr. Schlintz Quick Books and Treasurer Reports both reconcile with the bank statements.
17. Motion by Sup. Caulum to adjourn. Second made by Sup. Nuttleman. Voice vote, all ayes, motion carried. Meeting adjourned at 9:00 pm.

Jane Esser – Clerk
Approved: 5/10/2016